

## TRANSFER OF CREDIT

### Policy

Courses taken at another higher education institution may be approved and accepted for transfer credit toward a degree or certification at WITS. Transfer credits are not included in the calculation of grade point average. However, credits accepted in transfer are counted toward the number of credits earned by a student.

Official transcripts from each institution where college-level courses were taken must be submitted. Course descriptions and/or syllabi are also required. Courses earning a grade of “C” and higher are transferable. Courses taken over five years ago may expire and may not be applied to the degree, if the course content is out-of-date, as determined by the Academic Dean.

WITS accepts credit from the following:

- Regionally accredited institutions
- AIJS accredited institutions
- Select nationally accredited institutions
- Select National College Credit Recommendation Service (NCCRS)
- Foreign credit evaluations that have been evaluated by a service, such as WES, ECE, AACRO, SILNY
- Credit by exam
  - Advanced Placement (AP) – Minimum score of 4 is required
  - College Level Examination Program (CLEP) – May earn up to 12 credits; May be combined with foreign language exams and/or Connecticut Credit Assessment Program (CCAP) credits for a cap of 30 credits; CLEP credit may not be accepted for courses in the major or minor; CLEP credit may not be granted for courses offered that semester
  - New York University (NYU) Foreign Language Exam
  - CompTIA certifications for credit